

# Submission

- Login to OCS Icracos  
<http://icracos.lppm.unesa.ac.id/conference/index.php/ICRACOS/2021/login>
- Start a new submission by clicking the **New Submission** button on the right side of the screen

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## User Home

**International Conference on Research and Academic Community Services (ICRACOS)**

International Conference on Research and Academic Community Services (ICRACOS) 2021

» [Author](#) 0 Active

### My Account

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Membuat submission

[\[New Submission\]](#)

- You will be taken to Step 1 of a 5-Step process to upload and describe your submission.

## Step 1. Starting the Submission

1. **START** 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

Encountering difficulties? Contact [PPTI](#) for assistance.

### 1. Start

You will provide preliminary information about your submission.

#### a. Conference Track

Select the appropriate track for your submission

#### b. Submission Checklist

Read and agree to the statements in the submission checklist by checking each box

## Conference Track

Select the appropriate track for this submission (see [Track Policies](#)).

Track\*

## Submission Checklist

Indicate that this submission is ready to be considered by this conference by checking off the following (comments to the director can be added below).

- The submission has not been previously published, nor is it before another conference for consideration (or an explanation has been provided in Comments to the Director).
- The submission file is in OpenOffice, Microsoft Word, RTF, or WordPerfect document file format.
- All URL addresses in the text (e.g., <http://pkp.sfu.ca>) are activated and ready to click.
- The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- The text adheres to the stylistic and bibliographic requirements outlined in the [Author Guidelines](#), which is found in About the Conference.
- If submitting to a peer-reviewed track of the conference, authors' names are removed from submission, with "Author" and year used in the bibliography and footnotes, instead of authors' name, paper title, etc.
- If submitting to peer review, all Microsoft Office documents (including Supplementary Files) have been saved by going to File and selecting Save As; clicking Tools (or Options in a Mac); clicking Security; selecting "Remove personal information from file properties on save"; clicking Save.

## Copyright Notice

Authors who submit to this conference agree to the following terms:

- a) Authors retain copyright over their work, while allowing the conference to place this unpublished work under a [Creative Commons Attribution License](#), which allows others to freely access, use, and share the work, with an acknowledgement of the work's authorship and its initial presentation at this conference.
- b) Authors are able to waive the terms of the CC license and enter into separate, additional contractual arrangements for the non-exclusive distribution and subsequent publication of this work (e.g., publish a revised version in a journal, post it to an institutional repository or publish it in a book), with an acknowledgement of its initial presentation at this conference.
- c) In addition, authors are encouraged to post and share their work online (e.g., in institutional repositories or on their website) at any point before and after the conference.

## Comments for Conference Director

Enter text (optional)

\* Denotes required field

Then click **Save and Continue**

## 2. Uploading the Submission

Click **Choose File** to upload your submission file.

## Step 2. Uploading the Submission

1. START 2. **UPLOAD SUBMISSION** 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

To upload a paper to this conference, complete the following steps.

1. On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer.
2. Locate the file you wish to submit and highlight it.
3. Click Open on the Choose File window, which places the name of the file on this page.
4. Click Upload on this page, which uploads the file from the computer to the conference's web site and renames it following the conference's conventions.
5. Once the submission is uploaded, click Save and Continue at the bottom of this page.

Encountering difficulties? Contact [PPTI](#) for assistance.

## Submission File

No submission file uploaded.

Upload submission file  No file chosen

After uploading the file you will be asked to review the name of the file. Use the Choose File again to make any changes.

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### Submission File

File name	567-1551-1-SM.docx
Original file name	artikel.docx
File size	11KB
Date uploaded	2021-05-10 03:08 PM

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Then click **Save and Continue**

### 3. Entering the Submission's Metadata

You will be asked to add information about the submission author, including all the author the title of the submission, the abstract, indexing and supporting agencies.

#### Step 3. Entering the Submission's Metadata

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

##### Authors

First name*	<input type="text" value="ims"/>
Middle name	<input type="text"/>
Last name*	<input type="text" value="ims"/>
Email*	<input type="text" value="deneajus@yahoo.com"/>
URL	<input type="text"/>
Affiliation	<input type="text" value="Universitas Negeri Surabaya"/>
Country	<input fraser="" simon="" type="text" university")"="" value="(Your institution, e.g. "/>
Bio statement (E.g., department and rank)	<input type="text"/>

##### Title and Abstract

Title*	<input type="text"/>
Abstract*	<input type="text"/>

##### Indexing

Language	<input type="text" value="en"/>
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English=en; French=fr; Spanish=es. [Additional codes](#).

##### Supporting Agencies

Identify agencies that provided funding or support for the work presented in this submission.

Agencies	<input type="text"/>
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\* Denotes required field

Click **Save and Continue**

#### 4. Uploading Supplementary Files

This optional step allows Supplementary Files to be added to a submission. The files, which can be in any format, might include (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, (d) figures and tables that cannot be integrated into the text itself, or other materials that add to the contribution of the work.

##### Step 4. Uploading Supplementary Files

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. **UPLOAD SUPPLEMENTARY FILES** 5. CONFIRMATION

This optional step allows Supplementary Files to be added to a submission. The files, which can be in any format, might include (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, (d) figures and tables that cannot be integrated into the text itself, or other materials that add to the contribution of the work.

ID	TITLE	ORIGINAL FILE NAME	DATE UPLOADED	ACTION
<i>No supplementary files have been added to this submission.</i>				
Upload supplementary file		<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	
<input type="button" value="Save and continue"/>		<input type="button" value="Cancel"/>		

Click **Save and Continue**

#### 5. Confirming the Submission

- You will be asked to confirm your submission.  
Click **Finish Submission**.

##### Step 5. Confirming the Submission

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. **CONFIRMATION**

To submit your manuscript to International Conference on Research and Academic Community Services (ICRACOS) click Finish Submission. The submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the conference web site. Thank you for your interest in publishing with International Conference on Research and Academic Community Services (ICRACOS).

##### File Summary

ID	ORIGINAL FILE NAME	TYPE	FILE SIZE	DATE UPLOADED
1551	ARTIKEL.DOCX	Submission File	11KB	05-10

- Your submission is now complete! At this point, you can follow the links to:
  - Review this submission
  - Create a new submission
  - Return to your dashboard

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## Active Submissions

Submission complete. Thank you for submitting your work to International Conference on Research and Academic Community Services (ICRACOS).

» [Active Submissions](#)

- Review this submission

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## Active Submissions

ACTIVE ARCHIVE

ID	MM-DD SUBMIT	TRACK	AUTHORS	TITLE	STATUS
567	05-10	SHT	ims	JUDUL	Awaiting assignment

1 - 1 of 1 Items

Start here to submit a paper to this conference.  
[STEP ONE OF THE SUBMISSION PROCESS](#)



**NB :**

- **Make sure the step is complete**
- **Make sure the file has been uploaded**
- **Article status appears on active submission**

Click the **title** (article title) to view and make changes to article submissions, as shown below

### #567 Summary

SUMMARY REVIEW

#### Submission

Authors	ims ims
Title	judul
Original file	<a href="#">567-1551-1-SM.DOCX</a> 2021-05-10
Supp. files	None <a href="#">ADD A SUPPLEMENTARY FILE</a>
Submitter	ims ims
Date submitted	May 10, 2021 - 03:42 PM
Track	Social and Humanitarian Technology
Director	None assigned

#### Status

Status	Awaiting assignment
Initiated	2021-05-10
Last modified	2021-05-10

#### Submission Metadata

[EDIT METADATA](#)

#### Authors

Name	ims ims
Affiliation	Universitas Negeri Surabaya
Country	—
Bio statement	—
Principal contact for editorial correspondence.	

#### Title and Abstract

Title	judul
Abstract	abstrak

#### Indexing

Language	en
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#### Supporting Agencies

Agencies	—
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